

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Pewsey CATG - Date of meeting: 6th June 2018			
1.	Attendees and apologies			
	Present:	J. Kunkler, P. Deck, M. Stansby, T. Eyles, C. Gale, G. Ward, J. Tighe, J. Brewin, C. Whistler, D. Wilson, S. Colling, S. Drinkwater, D. Shaw, M. McLean, R. Dobson, M. Read, A. Flack.	Area Board to note.	
	Apologies:			
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Pewsey Area Board meeting on the 21 st May 2018. <i>Link can be found at:</i> https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MId=11567&Ver=4	CATG to note	
3.	Financial Position			
		The updated finance sheet for 2017 / 18 was presented by Mark Stansby showing a current balance of £6,299.97 (Appendix 1).	Area Board to note.	Cllr Kunkler

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		The opening balance for 2018 / 19, taking into account all current commitments is £5,411.57, see Appendix 2.		
4.	Top 5 Priority Schemes			
a)	Issues 535 and 5032 C52 Manningford - traffic management measures	Invoice has been issued to PC. All actions complete.	Recommend to AB this issue be closed	Cllr Kunkler
b)	Issue 3676 North Newton Footway Improvements	<p>A detailed design has been completed for a 100m length commencing at Woodbridge roundabout along Rushall Road. See Appendix 3.</p> <p>The estimate to construct this section is £62,964.47 which includes for BT work to lower a protruding chamber and a 10% contingency.</p> <p>PC confirmed their contribution of £15,000 to be allocated alongside £5,000 from CATG.</p>	To recommend to the AB that a bid of £42,964.47 be made for Central Capital Expenditure.	Cllr Kunkler
c)	Issue 2721 Woodborough 20 mph Zone	<p>Final account now confirmed at £33,208.97 inclusive of legal fees and Safety Audits (stages 2 & 3). Contributions have been collected.</p> <p>The Stage 3 Safety Audit has been returned and has highlighted 2 minor issues.</p> <ol style="list-style-type: none"> 1. At the second build out (southbound) on The Sands, the priority sign obscures the crossroads / children warning sign. 	Recommend to AB this issue be closed	Cllr Kunkler

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		<p>2. The painted roundels on Church Road have deteriorated badly.</p> <p>Highways to take the following action at no cost to the CATG:</p> <ol style="list-style-type: none"> 1. The obscured signs will be replaced and off set so that they are closer to the running carriageway. The flashing light unit will be raised so that it sits directly below the new signs. 2. Highways to monitor the wear of all markings provided for this scheme and undertake remedial action in due course. <p>PC supports remarking</p>		
d)	<p>Issue 72 & 3718</p> <p>Pedestrian access to Pewsey Rail Station</p>	<p>Update on alternative route from Cllr Kunkler and Parish Council.</p> <p>Residents affected to be consulted and agreement reached. Following this a plan should be made with the assistance of the Pewsey Rail Users Group as to the way forward and finance identified.</p>	<p>Local Member and PC to pursue.</p>	<p>Cllr Smith Cllr Kunkler</p>
e)	<p>Issue 91</p> <p>Rushall Elm Row – new footway from Church Lane to Bus Stop</p>	<p>Highways awaiting results of independent Road Safety Audit on the preliminary design.</p> <p>Report awaited</p>	<p>Area Board to note</p>	<p>Highways</p>
5.	<p>Other Priority schemes</p>			

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a)	Issue 4885 Rushall – speed reduction village gates	Site work underway Await completion	Area Board to note	Highways
b)	Issue 4312 Shalbourne – request for 20 mph limit.	This Issue to be moved into a top 5 priority slot when a slot becomes available. The detail design has been completed (Appendices 4A & 4B) and a copy issued to the Parish Council for consideration. The estimate, including legal fees is now confirmed at £9,000 (the agreed budget) and this includes for a 10% contingency.	PC happy with the design and will contribute £1500 Completion anticipated before 1st Sept 2018	Highways
c)	Issue 4831 Oxenwood – request for bend warning signs by The Hassock property.	Invoice has been issued to PC. All actions complete.	Recommend to AB this issue be closed	Cllr Kunkler
d)	Issue 3723 Woodborough – request for footpath provision on C261	A site meeting has been held between PC and Highways to discuss the extent of the scheme. PC are keen to extend this to the hard standing area, on the eastern side of the property “Leabinloch”. The estimate to complete the work presented at the last CATG was £24,000. To extend this as requested, to include relocating a second electricity pole and removal of a mature tree, the estimate now stands at £48,000. PC opt for the original plan and confirm their contribution at £6,000. Issue to be elevated to first 5 priorities.	To recommend to the AB a contribution from CATG of £4,000 and that a bid of £14,000 be submitted for Central Capital Finance.	Cllr Kunkler

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e)	Issue 5289 B3087 Littleworth – request for village nameplates	Invoice has been issued to PC. All actions complete.	Recommend to AB this issue be closed	Cllr Kunkler
f)	Issue 5522 A338 Shalbourne Carvers Hill junction – Road Safety	Issue submitted 11/07/17 Signing work complete at a cost of £626.70 against an estimate of £600.00. Road markings to be funded centrally by highways now on order.	Highways to monitor contractor Recommend to the AB this issue be closed	Highways Cllr Kunkler
g)	Issue 5563 Burbage Taskers Lane, Eastcourt Road, Eastcourt, Suthmere Drive and Ailesbury Way – request for 20 mph speed restriction	Issue submitted 31/07/17 An assessment report for a 20 mph restriction was circulated and discussed by the group. An initial ball park figure to implement a new limit is estimated at between £12,000 and £15,000. The report and supplementary drawing are included as Appendices 5A and 5B. These estimates include legal fees. It was agreed that if the PC agreed to contribute £10K CATG would add the additional costs from this FY's budget and the work can then be done this year. To be confirmed at next CATG meeting.	PC to discuss. Area Board to note.	PC Cllr Kunkler
h)	Issue 5640 Sharcott Drove – request for	Issue submitted 30/08/17 by Parish Council. An officer has been appointed to this project but there is no further progress report at this time.	Action with Highways Area Board to note.	Highways Cllr Kunkler

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	signs to moderate speed			
i)	Issue 6168 A342 Upavon Andover Road – request for Geese warning signs	New Issue submitted by Parish Council on 27/02/18 PC and Highways have met on site to discuss siting options. The signs are to be placed on lamp columns which has reduced the estimate down to £200.00. The signs are on order and are expected to be installed during the last week of June.	Action with Highways Area Board to note.	Highways Cllr Kunkler
6.	New Requests / Issues (Issues can be viewed in full from the Area Board Section on the Wiltshire Council Website)			
a)	Issue 5281 A345 Manningford – request for pedestrian warning signs	Submitted 06/04/17 PC and Highways have met on site to discuss options. Update from PC: Still awaited	Action with PC	PC
b)	Issue 5567 Chirton A342 – request for Footway outside of former public house Wiltshire Yeomen.	Issue submitted 01/08/17 and supported by Parish Council Ongoing development work taking place which does not include for a footway at the front of the development. Update from Richard Dobson: Work completed nothing in the planning application to suggest a footpath is required. The grass bank is adequate to walk on.	PC invited to next CATG meeting if they wish to persue	PC

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c)	Issues 5595, 5839 & 5840 B3087 Pewsey Milton Road – request for Footway from Ball Corner Roundabout to Dursden Lane with street lighting and also traffic calming measures	<p>First Issue submitted 11/08/17</p> <p>PC and Highways have met on site to discuss options.</p> <p>Update from PC:</p> <p>Possible to install either speed bumps or a chicane, the latter being the most expensive (£30 - £50K)</p> <p>Highways recommend that if speed bumps are chosen the PC carry out a consultation with neighbours as noise is a significant side effect.</p>	PC to reconsider and report back at next CATG meeting	PC
d)	Issue 5709 Pewsey Avonleaze Road Estate – request for traffic calming measures	<p>Issue submitted 26/09/17 – supported by Parish Council</p> <p>PC update on Metro count request. Results awaited.</p>	Area Board to note	Cllr Kunkler
e)	Issue 5803 Manningford Bruce – request for bollards outside former Rectory	<p>Issue submitted 31/10/17</p> <p>PC and Highways have met on site to discuss options.</p> <p>Update from PC: Await PC comments.</p>	Action with PC	PC
f)	Issue 5919 C192 The Warren Savernake Road – speeding concerns	<p>Issue submitted 06/12/17 – supported by Parish Council</p> <p>PC and Highways have met on site with “Stakeholders” to discuss options.</p> <p>Calming features, eg gates, signs and road markings are possible. Highways recommend a metro count to establish speed of traffic.</p>	Highways to apply for a metro count	Highways

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g)	<p>Issue 5998</p> <p>C351 Rushall Pewsey Road – request to consider traffic calming measures</p>	<p>Issue submitted by Parish Council on 11/01/18</p> <p>Project is currently on hold whilst schemes already on the priority list are developed.</p> <p>Feasibility study to be done by Highways but only when staff resources become available.</p>	<p>Area Board to note</p>	<p>Cllr Kunkler</p>
h)	<p>Issue 5999</p> <p>C351 Rushall Pewsey Road – request for study into volume of traffic using this route.</p>	<p>Issue submitted by Parish Council on 11/01/18</p> <p>S. Drinkwater to cost a scheme which measures traffic coming in to Rushall and where it is going</p>	<p>Action with Transport Planning</p>	<p>Spencer Drinkwater</p>
7.	<p>Other items</p>			

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a)	Pavement and Footway Improvement Scheme	<p>Pewsey has been allocated £7,426.47 for this purpose.</p> <p>Can be used for:</p> <ul style="list-style-type: none"> • Repairs to uneven pavements • Resurfacing • Enhancing and maintaining pedestrian areas (drop kerbs) <p>Cannot be used for:</p> <ul style="list-style-type: none"> • Cleaning / litter removal • New footways • Bridleways <p>Requests being considered: 5801 - Pewsey 70 to 75 High St = £4.5K 5800 – Pewsey Broomcroft Rd / Avonleaze Rd = £700</p> <p>These two schemes expected to be completed in the next two months.</p>	Area Board to note	Cllr Kunkler
b)	Chirton – parking / traffic issues outside of school.	The final draft of The School Travel Plan has now been submitted. A feasibility meeting has been held with representatives from the school and officers are now considering engineering measures.	Recommend to AB to delete this item	Cllr Kunkler

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c)	Issues Submitted and currently with PCs for action / comment Items listed for information only - not for discussion	<ul style="list-style-type: none"> • 6000 - B3087 Milton Road / Fyfield crossroads • 6226 – Wootton Rivers • 6325 – Pewsey Raffin Lane 	CATG & Area Board to note. Action for PCs	Cllr Kunkler PCs
d)	GDPR	All present gave their consent for their personal identification to be retained and used for CATG purposes only.	Area Board to note	Cllr Kunkler
8.	Date of Next Meeting: 26th September 2018, Pewsey Parish Council Office, at 14:00 hrs			

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£1,411.57**

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3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following issues:

- 535
- 2721
- 4831
- 5032
- 5289
- 5522
- Item 7b of this report

7.2 To promote the following Issues to the Top 5 Priority List and to approve funding:

- 3723 Woodborough Footpath, CATG £4,000, Parish Council £6,000 and a bid for Substantive Funding of £14,000

7.3 To approve funding for the following Issue:

- 3676 North Newnton Footway, CATG £5,000 (previously allocated), Parish Council £15,000 and a bid for Substantive Funding of £42,964.47